



BPAG 01/12/2009

City of Tulsa Special Event Permit Application

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Summary of Event

Event Title: Eloté's Luchador Run Date of Event: 26 March 2011
 Event Location: YMCA Downtown/ Elote Cafe Council District: 4
 Event Description: 5k/1mi fun run (Submit Flyer or Brochure in Electronic Format)
 Event Sponsors: Eloté Cafe and Catering
 Anticipated Attendance (participants, staff, vendors, crowd, etc.): Total: 500-1000 Per Day: 500-1000

Event Organizer Information

Organizing Agency: Eloté Cafe and Catering Web Address: www.elotetulsa.com
 Agency Contact: Raymond Ackermann Email Address: raymond@elotetulsa.com
 On-Site Contact: Raymond Ackermann On-Site Phone: (918)582-1403
 Billing Contact: Libby Auld Billing Phone: (918)582-1403
 Billing Address: 514 South Boston Ave. Tulsa, OK 74103

Agency Status: Profit Non-Profit Fundraiser? / What cause: YMCA Kids to Camp

Site Plan and Route Map

Event Set-up: Date: 26 March 2011 Day of Week: Saturday Time: 5:00PM
 Street Closing for Set-up, Stages, Tents, etc.: Date: 26March2011 Time: 5:00PM
 Street(s) to be Closed: Please see attached map. Main Street between 4th Street and 5th Street
 (Submit a Site Map in CAD/Electronic Format)

Event Opens: Date: 26March2011 Day of Week: Saturday Time: 5:00PM
 Street Closing for Race, Parade, Festival, etc.: Date: 26March2011 Time: 5:30PM
 Street(s) to be Closed: Please see attached map.
 (Submit Route Map in CAD/Electronic Format)

Race, Parade, or Escort Start Times: 6:00PM-Fun Run/walk; 6:45PM-5K run/walk

Daily Festival or Street Party Times: See Elote's Luchador Run Award Ceremony Application 03.26.2011

Road Race Service Co. and Phone: Glen's Road Race Service INC./ (918) 742-5344

Event Closes: Date: 26March2011 Day of Week: Saturday Time: 8:00PM
 Street Opening: Date: 26March2011 Day of Week: Saturday Time: 8:00PM
 Event Dismantle: Date: 26March2011 Day of Week: Saturday Time: 8:15PM
 Street Opening: Date: 26March2011 Day of Week: Saturday Time: 8:15PM

Secondary Permit Requirements

Yes No Is this an Open Air Event? Public Property Private Property Parking Lot
 Yes No Alcohol or Beer On-Site? Alcohol Sales Beer Sales Free Beverages
 Yes No Concessionaires On-Site? Number of Food Vendors: _____ Number of Item Vendors: _____
 Yes No Food Preparation On-Site? Charcoal Electric Gas
 Yes No Tents or Stages On-Site? If yes, what sizes: _____
 Yes No Other Structures On-Site? If yes, please explain: Start Stop banners
 Yes No Using a City or River Park? Name and location: Centennial Park and Trail

Security, Medical, Traffic, and Parking Plans

Yes No Security or Police On-Site? Agency and Phone: TPD Special Events/SGT. Young/ 669-6854
 If yes, please describe or provide an attachment of your plan: TPD volunteers securing course

Yes No Medical First Aid On-Site? Agency and Phone: TFD/EMSA
 If yes, please describe or provide an attachment of your plan: TFD/EMSA on call

Yes No Using Barricade Company? Agency and Phone: Action Safety/(918)234-8222
 If yes, the Barricade Co. providing equipment for the street closure must submit the plan in CAD/Electronic Format.
 Equipment Setup: Date: 26MAR2011 Time: 5:00PM Equipment Pickup: Date: 26MAR2011 Time: 8:

Yes No Is there Parking Available? If yes, please describe or provide an attachment of your plan: _____
Area parking garages

Yes No Is there Disabled Parking? If yes, please describe or provide an attachment of your plan: _____
Area Parking Garages

Yes No Using a Shuttle Service? If yes, please describe or provide an attachment of your plan: _____

Other Related Activities and Information

Yes No Entertainment On-Site? Live Music Recorded Music Dancing
 Fireworks Inflatables Animals Other (specify): _____

Yes No Sound Amplification? Setup Time: 5:00 Start Time: 6:00 Finish Time: 8:00

Yes No Certificate of Insurance? Agency and Phone: Farmers Ins./B.R. Ritzhaupt/(918)584-4600
 If yes, submit certificate. If no, please explain: _____

Yes No Portable Rest Rooms? Agency and Phone: Port-a-Johns of Tulsa/(918) 836-8657

Number of Portable Rest Rooms: TBD Number of Disability Accessible Portable Rest Rooms: TBD

Equipment Setup: Date: N/A Time: N/A Equipment Pickup: Date: N/A Time: N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of waste and garbage during and after your event: _____
 Event volunteers will perform cleanup and waste removal. Trash and recycling services used by Elote will
 dispose of accumulated waste.

Number of Trash Receptacles: 2 Number of Dumpsters: 1 Number of Recycling Containers: 2

Yes No Using a Sanitation Service? Agency and Phone: American Waste

Equipment Setup: Date: 26MAR2011 Time: 5:00PM Equipment Pickup: Date: 27MAR2011 Time: 12:00PM

Yes No Have you presented your event concept to the affected residents, businesses, churches, and schools?

If yes, please attach a complete list of these entities. If no, please explain: Material will be distributed at Deco
 District meeting and emailed to Brady and Blue Dome Assosiations. Postcards will be sent two weeks prior.

Yes No Do you have a sample of the notice that you propose to distribute **two weeks prior to your event**?

If yes, please attach in an electronic format. If no, please explain: See attached.

Yes No Other Information? _____

Affidavit of Applicant

Tulsa Police officers and public safety services, and traffic-control signage and barricades will be required for street closings, traffic/crowd control, and security. The Organizing Agency has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park Public Safety Requirements. An application approval does not imply City sponsorship. Review the instructions for further information in reference to Special Events. I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event. I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that agency, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Tulsa and Police Department. Any omissions will delay the process.

Print Name: Raymond Ackermann Signature: Signature via Email Date: 19JAN2011

Mail to: **Special Event Coordinating Committee, 5963 East 13th Street, Tulsa, OK 74112, 918. 669.6854**
 Or Email to: **sbain@cityoftulsa.org**. Your electronic submission will serve as your electronic signature.

For City of Tulsa Special Event Coordinating Committee Use Only

Date received: 01.24.2011 Date routed: 01.26.2011 Date for review: 02.16.2011

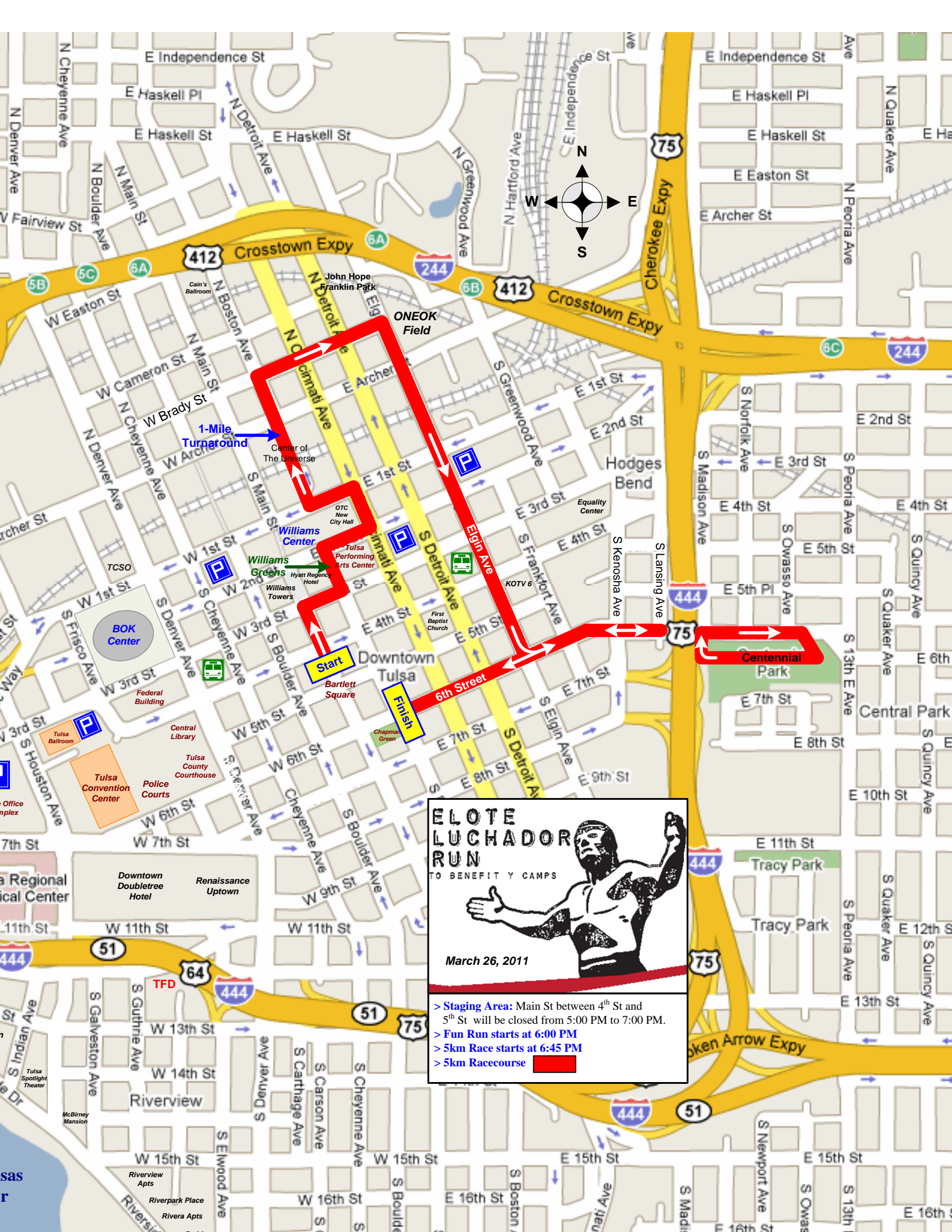
If any agency feels there are any problems with this application, contact the event organizer and discuss the problems and solutions before this date: 02.16.2011. If any problems are resolved or not resolved by that time, a copy of this application and brief memo stating the solution or reason for the objection should be submitted to: Special Events Coordinating Committee, 5963 East 13th Street, Tulsa, OK 74112. For further information or discussion, contact the Tulsa Police Office of Special Events at 918.669.6854. Fax 918.699.3602.

Special Event Coordinating Committee Recommendation: Pending Yes No : 03.02.2011

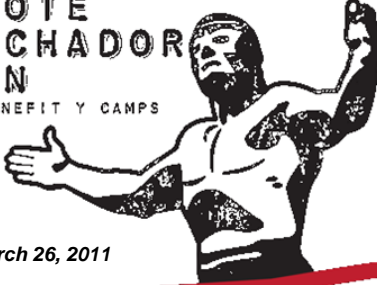
Date routed to Mayor: 03.03.2011 Mayor's Recommendation: Yes No : _____

Date routed to Council: 03.03.2011 City Council Approval: Yes No : _____

Comments: Revised application on 01.26.2011. Revised map on 03.03.2011



ELOTE LUCHADOR RUN
 TO BENEFIT Y CAMPS



March 26, 2011

- > Staging Area: Main St between 4th St and 5th St will be closed from 5:00 PM to 7:00 PM.
- > Fun Run starts at 6:00 PM
- > 5km Race starts at 6:45 PM
- > 5km Racecourse 